

EXPERIENCED REGISTERED EARLY CHILDHOOD EDUCATOR

St. Andrew's Co-op Playschool is a family/community-centered early learning environment, which has been serving the Markham community for over 45 years. St. Andrew's offers a morning program, five days per week, for children aged 18 months-4 years from September to June. During the school year, St. Andrew's follows the YRDSB holiday schedule. We are currently looking for a Registered Early Childhood Educator.

As a co-op, St. Andrew's relies heavily on parent participation and is looking for a potential candidate that would welcome parent input and a strong relationship with participating families. Our model of early childhood education utilizes a child-centered, emergent curriculum with an emphasis on creativity, collaboration, critical thinking and conflict resolution in a play-based and inclusive learning environment.

SUMMARY OF THE POSITION

The RECE must have a high degree of emotional and physical stamina, a high level of empathy, maturity, patience, objectivity and have the capacity to form meaningful relationships with children and their families, staff and volunteers.

- Permanent position: 21 hours/week
- Start date: August 2017
- Compensation: commensurate with experience

RESPONSIBILITIES

- Develop and plan creative and resourceful activities according to school's philosophy, policies and the needs of the children.
- On an ongoing basis, evaluate and revise classroom activities based on age, developmental, social and emotional needs and expressed and observed interests of the children.
- Plan and organize special school events, outings for preschoolers, and school-wide outings and activities in collaboration with the Toddler Teacher.
- Co-ordinate with Toddler Teacher in sensory/art and gross motor programming where appropriate to ensure minimal material wastage, maximum use of equipment and efficient use of shared space.
- Provide direction to the Teaching Assistant with daily tasks, learning activities, etc.
- Maintain communications with parents either via posted messages, e-mails, newsletters and/or in-person updates and anecdotal reports.
- Guide children's behaviour to promote autonomy and positive self-concept
- Encourage and support active family involvement
- Contribute to the on-going operation of St. Andrew's Playschool
- Attend meetings and functions as required

- Be aware of and maintain all health, safety and behaviour management procedures as set out in the Employee Handbook, Child Care and Early Years Act, and by the Public Health Department.

QUALIFICATIONS

- Registered Early Childhood Educator (RECE)
- Minimum of two years' experience as ECE
- Excellent English language communication skills, both verbal and written
- Clear Vulnerable Sector Police Reference Check
- Current Health Certificate & Immunization Record
- 16-hour Standard First Aid & Infant/Child CPR certification (WSIB approved)
- Experience in a parent participation (co-op) child care setting is considered an asset

SKILLS

- Ability to use frequent light to medium physical effort (for purposes of set-up/take-down as school is run out of a community church)
- Well-developed interpersonal, and relationship building skills
- Ability to establish rapport and communication with parents
- Ability to be flexible, show initiative and work independently

As a successful candidate you will be a creative, hard-working team player with a positive, dedicated, energetic, caring and professional attitude.

Interested applicants are invited to submit a cover letter and resume with subject line: REGISTERED ECE to standrewscoop@hotmail.com by **July 28, 2017**. Only those selected for an interview will be contacted.